

**Public Telecommunications Services Coordinator**  
**Ouray County, Request for Proposals**

Ouray County is seeking Proposals from qualified vendors or individuals interested in providing services to Ouray County for the maintenance, programming, and repair of its mobile and portable two-way radio/wireless communications systems. Successful bidder will communicate with the Ouray County Emergency Manager on issues surrounding radio and wireless communication functions for County departments that are dependent upon two-way radio and wireless communication, and will be the responsible party, in coordination with the Ouray County Emergency Manager, to seek and ensure equipment repair. The Scope of Work outlining the services to be provided is listed below.

**Scope of Work**

Ouray County wishes to establish a relationship with a qualified vendor or individual to maintain and program its radio communications equipment and to make recommendations to the County on instances that may require the outsourcing of equipment repair and services.

The contract for services will be for a three-year period with the option to renew annually based upon funding availability and subject to annual appropriations by the Ouray County Commissioners. Compensation for this service will be based upon a budgetary "not to exceed" amount for each calendar year and will be developed via a contract with the successful bidder.

Essential responsibilities include, but are not limited to, the following to be performed at the request of the Ouray County Emergency Manager.

1. Maintenance and Repair of mobile and two-way Radio Equipment:
  - Maintain and coordinate the repair of radio equipment, site repeaters and subscriber equipment.
  - Communicate with the Ouray County Emergency Manager on repair work and purchases that may be required prior to such repair and/or purchase being undertaken.
  - Provide training on the operation of mobile and handheld radio systems on a as needed basis.
  - Program VHF and 800 MHz radios for agencies within Ouray County.
2. Communication Sites:
  - Serve as the conduit and/or coordinator for service work that may be required on repeater and antenna sites to provide continuous communication services to Ouray County and other emergency service providers.
  - Communicate with the Emergency Manager on work that may be required both proactively and for emergency repair situations. The Emergency Manager will communicate with the County Sheriff and County Manager on repair services needed and the associated costs *prior* to work commencing.
  - Coordinate equipment repair work with other service providers/vendors.
3. System Design and Improvement:
  - Work with Emergency Manager to establish a controlled backup system for primary paging.
  - Work with Emergency Manager regarding the development of improved repeater sites to ensure adequate communication coverage.

The ability to communicate effectively with state and local governments is necessary to ensure continued emergency communication needs for Ouray County.

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Please submit proposal, including a hard copy and on a flash drive, submitting background and experience for the scope of work described, compensation desired, and/or fee schedule or hourly rate, and references in a sealed envelope marked **"Public Telecommunications Services"** to: Ouray County Administration, P.O. Box C, Ouray, CO 81427, or by courier to 541 4<sup>th</sup> Street, Ouray, CO to be received by Monday, December 4, 2023 by 4:00pm. Please address questions concerning this request for proposal to Glenn Boyd, Ouray County Emergency Manager, at (970) 7273 or to Connie Hunt, County Manager, at (970) 325-7263.

*Ouray County reserves the right to accept or reject any or all proposals as deemed in the best interest of the County. Selection of successful proposal may not be based solely upon low bid, but on the best overall value to the County.*